



Conflict of Interest Policy

Document History

Version	Date	Notes
Initial	22/11/2019	Policy written

Aims & Scope of this Policy

Policy brief & purpose

Our club **Conflict of Interest Policy** refers to any case where a member/officer's personal interest might contradict the interest of the club. This is an unwanted circumstance as it may have heavy implications on the member/officer's judgement and commitment to the club.

This policy outlines the rules regarding conflict of interest and the responsibilities of members/officers and the club in resolving any such discrepancies.

Scope

The club conflict of interest policy applies to all prospective or current members/officers of the club as well as independent contractors and persons acting on behalf of the club.

Policy elements

The relationship of the club with its members/officers should be based on mutual trust. As the club is committed to preserving the interests of people under its membership, it expects them to act only towards its own fundamental interests.

Conflict of interest may occur whenever a member/officer's interest in a particular subject may lead them to actions, activities or relationships that undermine the club and may place it to disadvantage.

What is a member/officer conflict of interest?

This situation may take many different forms that include, but are not limited to:

- Members/officers' ability to use their position with the club to their personal advantage
- Members/officers using connections obtained through the club for their own private purposes where not in accordance with club objectives
- Members/officers using club equipment or means to support external activities
- Members/officers acting in ways that may compromise the club's legality (e.g. taking bribes or bribing representatives of legal authorities)

The possibility that a conflict of interest may occur can be addressed and resolved before any actual damage is done. Therefore, when a member/officer understands or suspects that a conflict of interest exists, they should bring this matter to the attention of Trustees so corrective actions may be taken. Exec must also keep an eye on potential conflict of interests within the club.

The responsibility of resolving a conflict of interest starts from the functional co-ordinator and may reach the Trustees. All conflicts of interest will be resolved as fairly as possible. Trustees have the responsibility of the final decision when a solution cannot be found.

In general, members/officers are advised to refrain from letting personal and/or financial interests and external activities come into opposition with the club's fundamental interests.

Disciplinary Consequences

In cases when a conflict of interest is deliberately concealed or when a solution cannot be found, disciplinary action may be invoked up to and including termination of membership.